



University Mobility in Asia and the Pacific (UMAP) International Secretariat

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To: UMAP colleagues at National Secretariat and Pledged institutions*
(Note: *institutions/universities that signed the "Pledge of Agreement")

From: UMAP International Secretariat

Re: Call for Programs for the 1st Cycle of UMAP Multilateral Student Exchange (Program A&B) for Autumn 2019

Greetings from UMAP International Secretariat (IS)!

We would like to express our sincere gratitude to all of you for your continued support on UMAP.

As you may have received an email from UMAP Student Connection Online (USCO) System, we are pleased to announce that we are now collecting program information for the first cycle of Multilateral Student Exchange Programs (Program A&B) for Autumn 2019.

We would like you to offer your programs through "USCO System", which has been launched this August for Institutions, students and NS will be required to use the System from this time to exchange students from Autumn 2019.

To register your program:

Those institutions/universities that have already registered their Coordinator information as well as Institution information, are able to register Program information for this period by using the same ID and Password. Please access the USCO System at the below link;

<https://usco.umap.org/incw/>

From this term, institutions are able to adjust the number of students that you would like to accept as Program A (tuition waived) as well as program B (non-tuition waived) .

To resister contact information and institution information:

For those institutions/universities that haven't registered coordinator information nor institution information, you need to find a previous email from UMAP IS titled "[ID & Password for USCO System](#)". Using the ID and Password, please follow below steps;

- (1) Access to: <https://usco.umap.org/incw/>
- (2) Input your ID and Pass

- (3) Register Coordinator information (names and emails at least for two persons)
- (4) Register Institution information and click "Save and Submit"
- (5) UMAP IS will check the contents and activate it.
- (6) Register Program information of yours

USCO Manual is available from the below link;

<http://umap.org/wp-content/uploads/2018/10/UMAP-Student-Connection-Online-USCO-Manual-for-Institutions.pdf>

If you forgot or lost ID and Pass, please contact UMAP IS at (umap-is@umap.org).

Please note;

(a) Institutions/Universities that have signed the "Pledge of Agreement" are able to participate in this program.

(b) Only Participating Institutions/Universities that offer their program to other Participating institutions through USCO System are able to send their students to other participating institutions.

The deadline for registration of program information for the first cycle is **October 16th, 2018** and the start of student application through Home institution coordinator will be October 20th. For the detail of the schedule, please refer to the attached "Timeline"

We are looking forward to receiving additional participation.

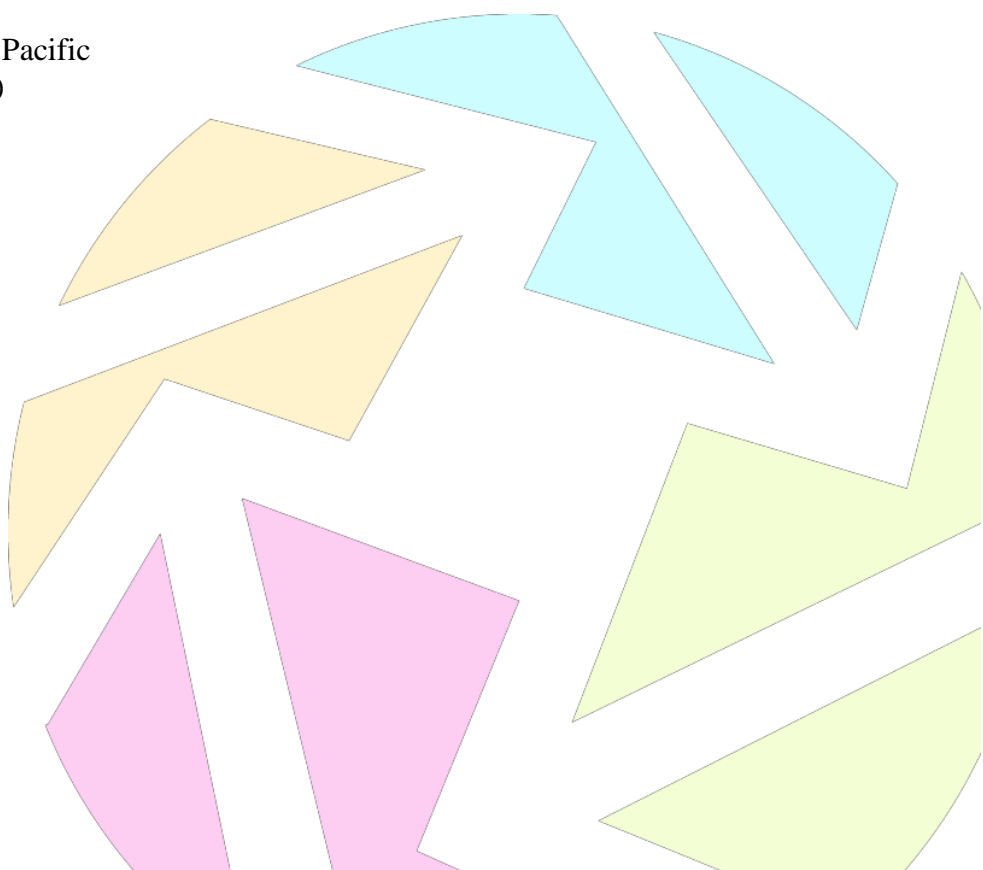
Sincerely yours,

Takashi Sekiyama, Ph.D.

Executive Director

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Timeline in USCO System for Multilateral Student Exchange Autumn 2019 period

Procedure		Application Cycle			
		1st Cycle		2nd Cycle	
		From	To*	From	To*
UMAP IS Provides ID & Password		22-Aug-2018	22-Aug-2018	22-Aug-2018	22-Aug-2018
Create institution's page & Program Registration Period Step 1) Log in to USCO System and Input General information & Coordinators Information -UMAP IS confirms one by one		22-Aug-2018	10-Sep-2018	22-Aug-2018	22-Jan-2019
Step 2) Program Registration -UMAP IS confirms one by one		5-Oct-2018	16-Oct-2018	22-Jan-2019	12-Feb-2019
Web Publishing for Program information *Institution's general information is uploaded once IS confirmed the contents		-	19-Oct-2018	-	15-Feb-2019
Student Application & Nomination by home institution (Students apply and home institution selects and nominate them to UMAP IS)		20-Oct-2018	1-Dec-2018	16-Feb-2019	5-Mar-2019
Placement Period on the System and Notification by host institution	1st Preference	3-Dec-2018	20-Dec-2018	6-Mar-2019	16-Mar-2019
	2nd Preference	21-Dec-2018	10-Jan-2019	17-Mar-2019	26-Mar-2018
	3rd Preference	11-Jan-2019	21-Jan-2019	27-Mar-2019	4-Apr-2019
	4th Preference	22-Jan-2019	31-Jan-2019	5-Apr-2019	13-Apr-2019
	5th Preference	1-Feb-2019	11-Feb-2019	14-Apr-2019	20-Apr-2019

(Note) * means "Deadline"